

How Cimplifi Cracked the Code on Linked Documents in eDiscovery

Introducing Cimplifi Custom Workflow: The Solution for Linked Document Challenges with Google Workspace

Linked documents, in Google Workspaces and Microsoft Office, have long posed significant challenges in eDiscovery. They are not actual files attached to an email or message but are links pointing to files stored elsewhere. Linked attachments, such as shared documents and spreadsheets in Google Drive and One Drive, create complexities in collection and review, often hindering legal processes. Cimplifi addresses this critical issue, ensuring seamless and accurate collection and linking of these documents.

COMPREHENSIVE COLLECTION

Linked Documents: Collects linked documents from emails and chat, ensuring that all relevant documents stored in Google Drive or One Drive are gathered.

Version Control: It is also possible to collect the specific version of a document as it was at the time of the email, which can be crucial for accurate representation in litigation.

REGULATORY COMPLIANCE

Meeting Standards: Aligns with SEC and DOJ guidelines, which mandate the inclusion of modern attachments in data production. Failure to comply can result in penalties.

Audit Trail: Tracks who had access to the documents, facilitating comprehensive data collection and compliance with litigation requirements.

ENHANCED ACCURACY

Preserving Integrity: Maintains the integrity of the email or chat thread while creating a “family” with the linked documents, presenting them as a cohesive unit during review, which is essential for regulatory compliance.

Custom Scripts: Our team uses off the shelf products in conjunction with internally developed software to structure exported data, making it compatible with Relativity and ensuring the “family” of documents remains intact.

VERSATILITY & INTEGRATION

Flexible Implementation: We also have solutions for clients who do not use Relativity Collect due to security or implementation constraints.

Beyond Relativity: Provides capabilities that go beyond what Google Vault and Relativity Collect offer, particularly in retrieving the exact version of a document linked in an email.

Broader Collections if Needed: The ability to collect all the versions of linked documents.

Real World Impact



ADDRESSING CORPORATE NEEDS

In corporate environments, linked documents are a significant issue. Emails with links to shared documents can lead to discrepancies in versions over time, making it difficult to present the correct version during legal proceedings. The Cimplifi workflow ensures that the correct version at the time of email transmission is collected, along with all relevant versions, providing a comprehensive view.



EXPERTISE & INNOVATION

Our expertise goes beyond merely using a webmail collection tool. We enhance the collected data with custom scripts, ensuring it is formatted correctly for review platforms like Relativity. This prevents the “data dump” problem, where loose files are difficult to manage and review, saving time and reducing complexity.



CIMPLIFI: REVOLUTIONIZING EDISCOVERY WITH ADVANCED AI & FORENSIC TOOLS

The linked document workflow from Cimplifi is a game-changer in the eDiscovery landscape, solving the complex issue of linked documents with precision and efficiency. By integrating our advanced tools and expertise, we provide clients with unparalleled capabilities to manage their eDiscovery needs effectively.

For more information on how Cimplifi can transform your eDiscovery processes and ensure compliance with linked document requirements, contact us today.

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